Focus Areas:
• Awareness of Copyright Law
• Responsible and safe use of resources
• Exploring information technologies
• Building word processing techniques
• Using multimedia tools
• Exploring spreadsheets

Goal 1: The learner will understand important issues of a technology-based society and will exhibit ethical behavior in the use of computer and other technologies.
• Recognize, discuss, and use responsible and safe behavior in the use of technology resources.
• Identify and discuss spreadsheet terms/concepts.
• Identify and discuss Copyright and Fair Use Guidelines as a class.

Goal 2: The learner will demonstrate knowledge and skills in the use of computer and other technologies.
• Discuss and select appropriate technology tools to collect, analyze, and display data.
• Enter/edit data in a prepared spreadsheet to perform calculations. Identify and discuss the changes that occur as a class/group.
• Modify/edit an existing multimedia project to include branching and identify added sources as a class.

Goal 3: The learner will use a variety of technologies to access, analyze, interpret, synthesize, apply, and communicate information.
• Recognize, discuss, and use graphs to display and interpret data in prepared spreadsheets; identify and cite sources.
• Use word processing as a tool to write, edit, and publish sentences, paragraphs, and stories.
• Identify, discuss, and use multimedia to present ideas/concepts/information in a variety of ways as a class.